

# ***FIRE RISK ASSESSMENT***

***Denton Village Hall  
Norwich Road  
Denton  
Norfolk IP20 0BD***



June 2023

*Prepared by D.R. Woodward M.I.Fire E.  
Fire Consultant*

<b>SIGNIFICANT FINDINGS</b>	<b>DATE</b>
Denton Village Hall Norwich Road, Denton, Norfolk, IP20 0BD	9 <sup>th</sup> June 2023

**FIRE RISK ASSESSMENT CONCLUSION**  
(On completion of the recommendations within this Report)

Taking into account the fire prevention measures recommended at the time of this inspection, it is considered that the hazard from fire (likelihood of fire) at these premises is:	<b>LOW</b>
Taking into account the nature of these premises and the occupants, as well as the fire protection observed at the time of inspection, it is considered that the consequences of life safety in the event of fire would be:	<b>SLIGHT HARM</b>
In this context, a definition of the above term is: Outbreak of fire unlikely to result in serious injury or death of any occupant (other than an occupant sleeping in a room in which a fire occurs). Accordingly, it is considered that the risk to life from fire at these premises is:	<b>TRIVIAL</b>

**ACTION PLAN**

<b>A</b>	High Risk (Immediate Action)
<b>B</b>	As soon as practical
<b>C</b>	Programmed Approach
<b>D</b>	Recommendation for Consideration
<b>E</b>	Professional Advice

**ESCAPE FROM FIRE (MEANS OF ESCAPE)**

The rear Fire Exit door leading from the kitchen corridor to outside should be easy to open without the use of a key. A thumb turn Yale type lock is recommended.

<b>Very High</b>	<b>High</b>	<b>Medium - ✓</b>	<b>Low</b>	<b>Very Low</b>
Cat.	<b>B</b> - As soon as practical	Actioned by:	Completion date:	

**EMERGENCY LIGHTING**

The emergency lighting should be reviewed, specifically in the kitchen and the stage and any defective lighting should be repaired/replaced.

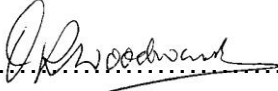
<b>Very High</b>	<b>High</b>	<b>Medium - ✓</b>	<b>Low</b>	<b>Very Low</b>
Cat.	<b>B</b> - As soon as practical	Actioned by:	Completion date:	

*The purpose of this report is to provide a Fire Risk Assessment (non-destructive) of the risk to life from fire in the premises, and where appropriate, to make recommendations to ensure compliance with fire safety legislation.*

*This report is an opinion based on current Fire Legislation and guidance to assist owners and occupiers to comply with their responsibility under the relevant regulations.*

*At the time of inspection, every effort was made to observe and highlight obvious hazards and non-compliance.*

*It is important to seek the view of the Authority responsible before undertaking work, which may incur considerable change and expense.*

Prepared by .....  .....

**D R Woodward MI FireE**

# FIRE RISK ASSESSMENT REVIEW

## Fire Prevention Inspection

<b>Address of Premise:</b>	Denton Village Hall Norwich Road, Denton, Norfolk, IP20 0BD	
<b>Responsible Organisation:</b>	Denton Village Hall Committee	
<b>Person Contacted:</b>	David Godsmark	
<b>Inspection Date:</b>	9 <sup>th</sup> June 2023	
<b>Date of Initial Fire Risk Assessment:</b>	3 <sup>rd</sup> June 2010	
<b>Review Date:</b>	June 2026 or earlier if there is reason to suspect that it is no longer valid, or if there has been a significant change in the matter to which it relates, or if fire occurs.	
<b>Assessor/Qualifications</b>	David Woodward MIFireE	<ul style="list-style-type: none"> <li>• Former Fire Service Officer Fire Consultant – 15 years</li> <li>• Fire Alarm/Fire Extinguisher Engineer</li> </ul>

### GENERAL INFORMATION

#### INSPECTOR'S COMMENTS

This review forms part of the original Fire Risk Assessment and Reviews and should be kept and read in conjunction with these documents.

**This report, if implemented, aims to achieve a satisfactory fire strategy which is proportionate to the risk and allow persons to escape from fire within a reasonable margin of safety.**

This report is based on PAS79 a methodology of undertaking Fire Risk Assessments, widely accepted by Fire Authorities and throughout the Fire Safety Industry.

This report sets out to achieve a high level of clarity, avoiding yes/no tick boxes, generalisation and sweeping statements.

The objective is to enable persons to escape from the premises in the event of fire, as quickly and as safely as possible, within a safe margin of time.

In the event of work required to meet an acceptable standard of Fire Safety, advice will be available to assist the client in securing a cost effective solution, without compromising safety.

The report will also advise on which work should be prioritised and an acceptable period of time in which the work should be completed.

Remedial Action requirements and considerations are indicated in **red**.

## FIRE PROTECTION AND CONSTRUCTION

### COMPARTMENTATION/FIRE SEPARATION

Not applicable.

### ESCAPE FROM FIRE (MEANS OF ESCAPE)

The means of escape in case of fire provided in the building are of an adequate number, distribution and dimensions to ensure the safe evacuation of the numbers of persons reasonably expected to be within the building.

The safe distance of travel from the furthest point in the building to a place of relative/ultimate safety outside is within the permitted travel distance.

**The rear Fire Exit door leading from the kitchen corridor to outside should be easy to open without the use of a key. A thumb turn Yale type lock is recommended.**

### FIRE ALARM

The building is provided with a fire alarm system. The system is a manual/automatic fire detection system that appears to comply with BS 5839 Part 6.

A contract is in place for the routine service, testing and maintenance of the fire alarm

Date of Service: 06/23

### FIREFIGHTING EQUIPMENT

#### Fire Extinguishers

The quantity and type of firefighting equipment is considered sufficient and appropriate for the risks in the premises.

A contract is in place for the routine service, testing and maintenance of the firefighting equipment by a competent person.

Service Date: 06/23

#### Dry Risers/Sprinklers

Not applicable.

### EMERGENCY LIGHTING

**The emergency lighting should be reviewed, specifically in the kitchen and the stage and any defective lighting should be repaired/replaced.**

A contract is in place for the routine service, testing and maintenance of the emergency lighting system.

Service Date: 06/23

<b>FIRE INSTRUCTION NOTICES/SAFETY SIGNS</b>
Escape signage and other notices comply with BS 5499 and the Health & Safety (Safety Signs and Signals) Regulations.
Fire Procedure notices are displayed in prominent positions throughout the building.
No Smoking signage is displayed.
<b>FIRE LOSS EXPERIENCE/ARSON/SECURITY</b>
There is no history of arson in these premises.
There is restricted access to the premises.
At the time of inspection no unnecessary fire load was noted in close proximity to these premises.
<b>HIRER'S RESPONSIBILITY</b>
The Management Committee should provide an informative handout that is given to persons hiring the premises which emphasises their fire and safety responsibilities when hiring the hall.  When carrying out meetings, hirers and volunteer helpers should be reminded of their obligations and responsibilities towards the fire safety of the building. They should also be instructed on how to evacuate the building and advised of the type and use of firefighting equipment provided in the premises
<b>FIRE RECORD BOOK</b>
A Fire Record Book is provided which records testing, servicing, inspections and fire safety training.
<b>FIRE PLAN</b>
A fire plan should be drawn-up to indicate the numbers of persons that are permitted to use the hall i.e. seating/dancing and combinations of the two.  The occupancy of the hall has been set at 120 persons with 40 persons in the bar/lounge areas.

## FIRE HAZARDS

### ELECTRICAL

#### Mains Electrical Circuitry

Every five years an electrical inspection and test should be carried out by a competent person on all the circuitry within the building to ensure it conforms to current electrical standards.

#### Portable Appliance Testing

All portable electrical equipment should be PAT tested.

The advantage of PAT testing portable electrical equipment will reduce any danger of electrocution and also reduce the risk of fire.

Date of Test: 18/10/22

#### Extension Cables

Avoid using retractable extension cables as these often overheat and can create a fire hazard. Additional electrical sockets should be provided from the ring main

### GAS

The main supply of gas to the building is from LPG cylinders which are stored securely outside.

### MAINTENANCE

#### Cooking Facilities

The cooking ranges in the kitchens are a high fire risk. This can be controlled by keeping a high standard of maintenance and house-keeping within this area.

### COMBUSTIBLE MATERIALS

At the time of inspection, there were no combustible materials in the building that present any obvious fire or obstruction hazard.

#### Refuse Bins

The refuse bins have been provided in a designated outside area.